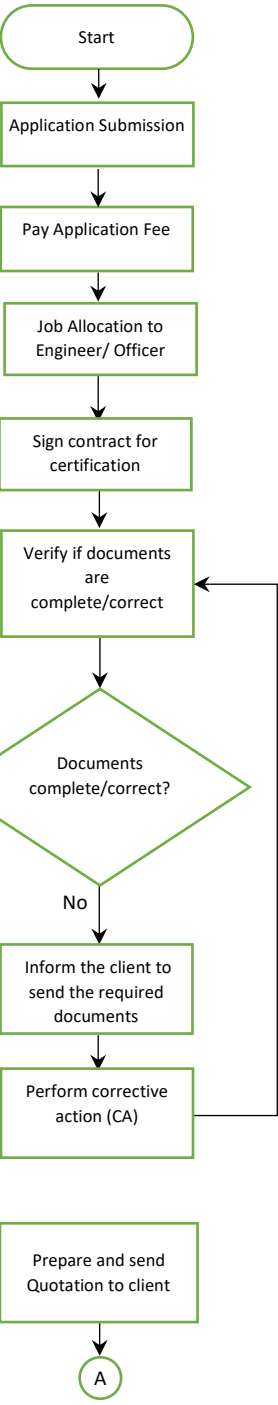




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No.	Flowchart	Responsible	Details
1	APPLICATION		
1.1	Start		
1.2	Application Submission	Client	Application through e-mail, or manual submission with required
1.3	Pay Application Fee	Client	
1.4	Job Allocation to Engineer/ Officer		
	Sign contract for certification	Client	<i>Certification Agreement</i>
1.5	Verify if documents are complete/correct	Engineer/ Officer	
1.6	Documents complete/correct?	Engineer/ Officer	
1.7	Inform the client to send the required documents	Engineer/ Officer	
1.8	Perform corrective action (CA)	Client	
1.9	Prepare and send Quotation to client	Engineer/ Officer	
	A		





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No.	Flowchart	Responsible	Details
1.10		Client	Client send back the signed and stamped <i>Quotation Form</i>
1.11		Engineer/ Officer	Forward the Pro-forma Invoice for payment details to the client.
1.12		Client	Use bank transfer or check
1.13		Engineer/ Officer	Confirmation of payment receipt by the Finance/Accounts Department.
1.14		Engineer/ Officer	



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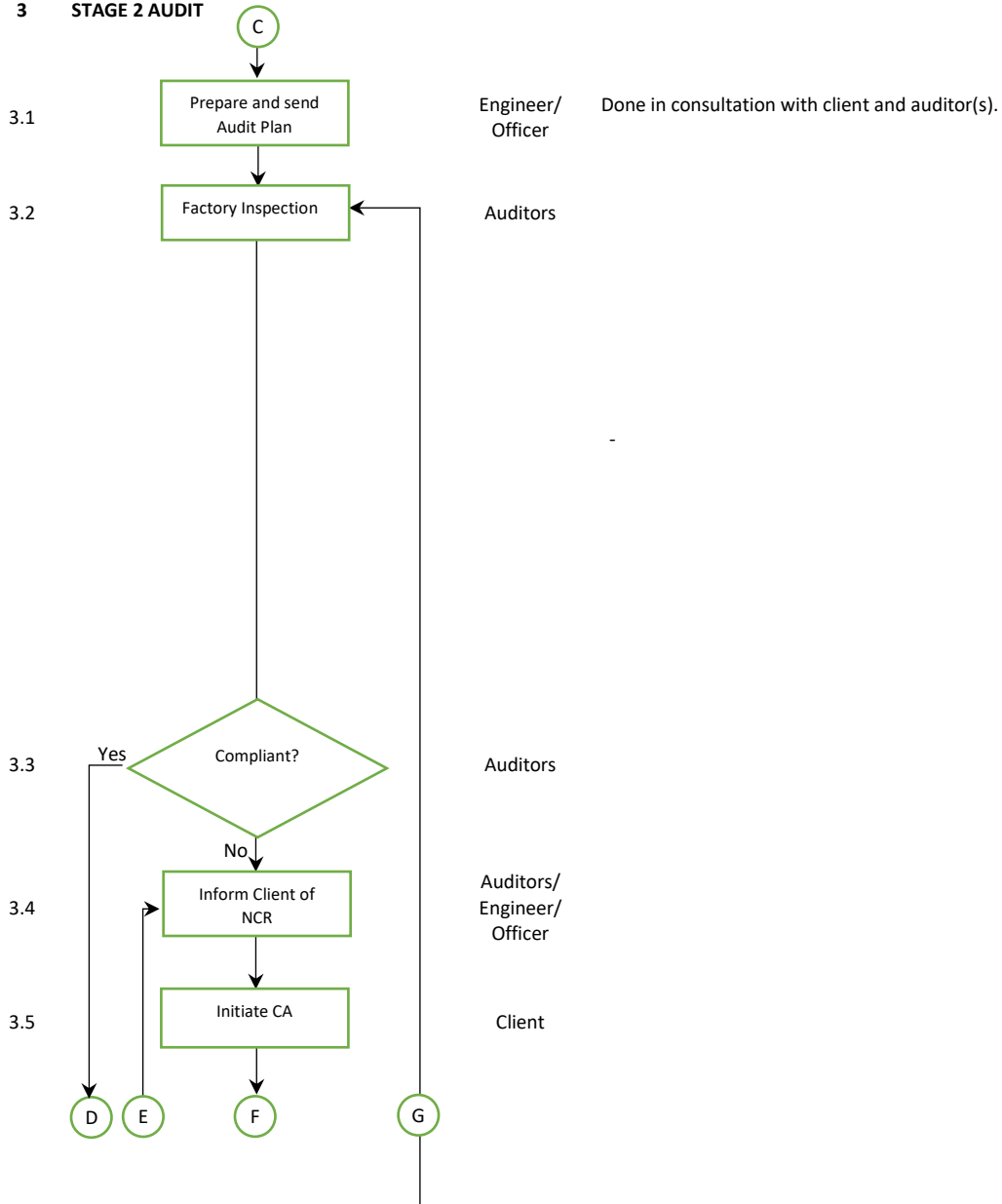
No.	Flowchart	Responsible	Details
2	STAGE 1 AUDIT		Stage 1 Audit should be on site for slaughter house certification process.
2.1		Engineer/ Officer	Done in consultation with client and auditors
2.2		Auditors	-
2.3		Auditors	
2.4		Auditors/ Engineer/ Officer	
2.5		Client	
2.6		Auditors/ Engineer/ Officer	
2.7		Engineer/ Officer	



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3 STAGE 2 AUDIT





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No.	Flowchart	Responsible	Details
3.6		Auditors	Effectiveness of implemented CA is evaluated and comments are recorded in <i>GIRF-CD-007 Report</i>
3.7		Auditors	Any re-inspection requirement is reflected as a recommendation in the filled-up <i>GIRF-CD-007 Report</i>
3.8		Auditors	Verification of CA effectiveness is reflected in filled-up <i>GIRF-CD-007 Report</i>
3.9		Auditors	These are submitted together with: - <i>GIRF-CD-007 Corrective and Preventive Action Report</i>



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No.	Flowchart	Responsible	Details
4	CERTIFICATION DECISION		
4.2		Certification Decision Committee (CDC)	Evaluation of the audit findings and conclusion
4.3		CDC	All comments are recorded in GIRF-CD-007 Report
4.4		CDC	Reasons for rejection are identified and communicated to auditors using GIRF-CD-007 Report

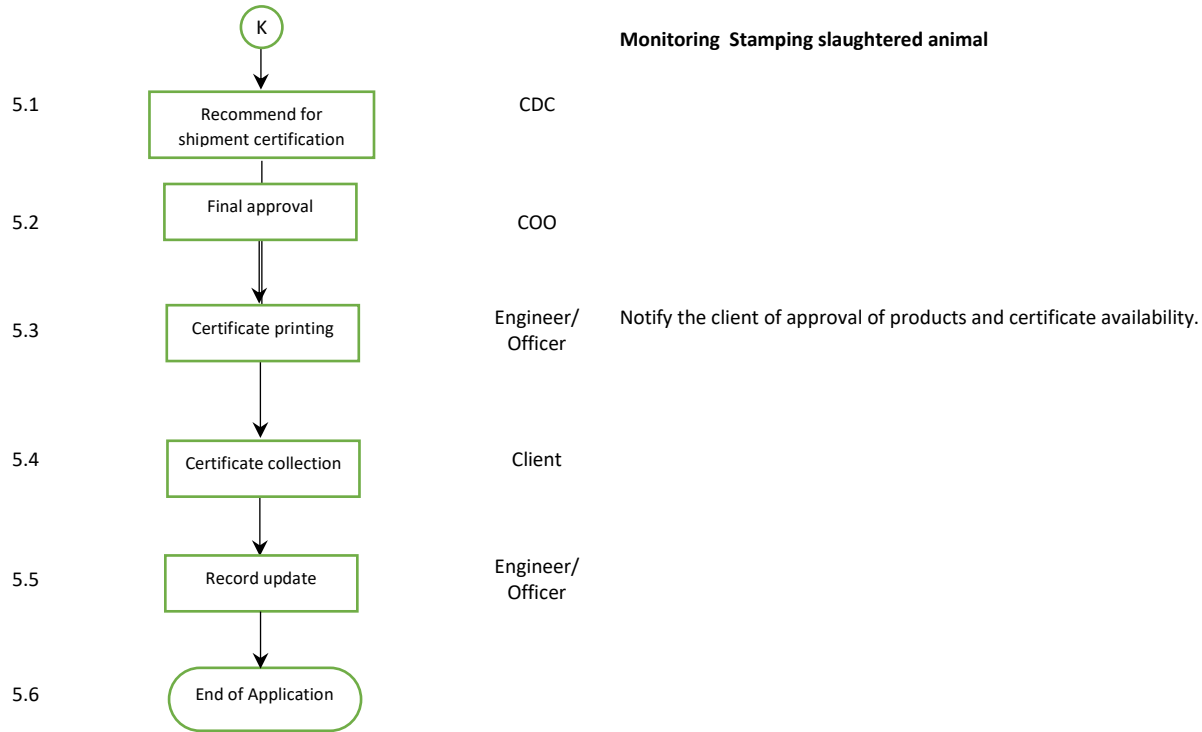


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No.	Flowchart	Responsible	Details
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5 APPROVAL



6 SURVEILLANCE AUDIT

Auditor	Proceed as in Step 3 Stage 2 Audit for evaluation of continuity in compliance to GSO 993:2015, GSO 2055-1 and standards once a year after the issuance of certificate
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